

Victims Center Clinical Director
Advocacy Center for Crime Victims and Children

Position: Victims Center Clinical Director

Job Type: Full-Time

Supervisor: Executive Director

General Duties: The Victims Center Clinical Director is responsible for services provided to primary and secondary victims of crime at the Advocacy Center, supervision and support of all clinical staff, and the training and coordination of interns.

Specific Job Responsibilities:

1. Provide advocacy, crisis intervention, counseling, and information/referral services to victims of sexual assault and other violent crimes.
2. Utilize individual, group and family treatment modalities in addressing the diverse needs of primary and secondary victims.
3. Provide weekly supervision to counselors.
4. Demonstrate a commitment to diversity, equity, and inclusion in practice and supervision.
5. Provide coordination and supervision for intern/practicum students placed at the Advocacy Center by institutions of higher education consisting of Social Workers and Licensed Professional Counselors.
6. Attend monthly Board, CRCG and Child Fatality Review meetings to participate in the development of community resources and services addressing the needs of victims residing in the six county area.
7. Maintain necessary statistical data and professional records including progress notes, logs and summaries for the purpose of legal and fiscal accountability.
8. Compile and complete data collection for proposal preparation and monthly/ quarterly/annual reports.
9. Provide orientation and training to new counselors, interns and volunteers covering direct services and sexual assault prevention.
10. Promote public awareness of victims' issues through community education to generate referrals and support.
11. Facilitate weekly clinical staffing and assign cases to appropriate staff

12. Prepare for and participate in supervision with the Executive Director.

13. Provide court advocacy and testimony as needed.

14. Other duties and responsibilities as assigned.

Qualifications:

Education:

- Position requires a Master's degree in Social Work, Counseling, Psychology, or Marriage and Family Therapy along with a LPC-S or LCSW-S.

Experience:

- Management experience is desired.
- Knowledge of sexual assault with trauma issues related to children, adults and families is critical to the delivery of services.

Other Skills and Requirements:

- Proficiency in Microsoft Word and Excel is required.
- Commitment to the goals and objectives of the Advocacy Center
- Must be able to pass a criminal background check by the Texas Department of Public Safety
- Must have a valid Texas Driver's License

Application Instructions

If you would like to apply for this position please email the following items to the Interim Executive Director, Aleigh Ascherl, at aascherl@advocacycntr.org

1. Cover Letter
2. Resume