

Training and Outreach Specialist

Advocacy Center for Crime Victims and Children

Position: Training and Outreach Specialist

Job Type: Part-Time, 20-25 hours per week

Supervisor: Prevention and Education Director

Location: Travel between Bosque, Falls, Freestone, Hill, and Limestone Counties and the Waco Office

Status: Non-exempt

Starting Hourly Rate Range: \$22.32 – \$23.67

Application Deadline: April 30, 2026

Notes: This position is grant-funded and guaranteed to be available until August 30, 2027. The existence of this position after that will be dependent on available grant funds.

General Duties: Under the direction of the Prevention and Education Director, the Training and Outreach Specialist will implement outreach, and training programming (public speeches, informational booths, media interviews, public service announcements, newsletters, articles, editorials and training sessions) in the rural counties served by the Advocacy Center.

Specific Job Responsibilities:

1. Provide trainings on sexual assault.
2. Prepare materials for groups and presentations.
3. Staff an agency booth at community events and provide information about sexual assault and sexual assault services.
4. Complete required paperwork after each group facilitation and presentation.
5. Create relevant and informational social media content and other online resources to change social norms that might lead to the perpetration of sexual violence.
6. Participate in and initiate community outreach efforts in the rural counties via public speeches, informational booths, articles, newsletters, etc.
7. Other duties and responsibilities as assigned.

Qualifications:

Education:

- Training, experience, and education must support the position

- A Bachelor's degree in social work, education, psychology, public health, or sociology preferred
- English and Spanish fluency strongly preferred

Experience:

- Experience engaging community members and a variety of stakeholders from diverse backgrounds
- The organizer must demonstrate ability to initiate and maintain dialogue with individuals, including children and youth, and organizations with diverse experience and viewpoints, in a variety of settings, and on a wide range of sometimes taboo and uncomfortable topics
- Knowledge of sexual assault with trauma issues related to children, adults and families is critical to the delivery of services.

Other Skills and Requirements:

- Proficiency in Microsoft Word and Excel is required
- Familiarity with social media and content creation
- Must communicate well and function responsibly in a team setting and independently.
- Will be required to drive to a variety of locations in the six counties that the Advocacy Center serves as need arises and funding allows, for which they will be reimbursed.
- A resident of Bosque, Falls, Freestone, Hill, or Limestone county is strongly preferred.
- Commitment to the goals, objectives, and values of the Advocacy Center.
- Must be able to pass a criminal background check.
- Must have a valid Texas Driver's License

Application Instructions

If you would like to apply for this position please email the following items to the Executive Director, Aleigh Ascherl, at aascherl@advocacycntr.org

1. Cover Letter
2. Resume
3. 3 Professional References